

Year-End Report

1. **Council:** Budget and Planning Council
2. **Academic Year:** 2019-2020
3. **Council Members:** James Alford, Steve Bolyai, Atolla Budd, Iris DiMaio, Payton MacDonald, Ian Marshall, Judy Matthew, Jill Nocella, Ge Zhang
4. **Council Charges and Summary of Council Activities** (please list the council's charges- both standing charges and charges for that particular academic year - and describe any significant discussion/progress related to each charge):

Standing charges:

1. Recommend University budget policy and overall direction.
2. Advise and prioritize in matters related to institutional planning and finance.
3. Examine and review the institution's proposed budget.
4. Work with the administration in resolving fiscal concerns.

Additional Charges (Priorities for 2019-20):

1. Continue to examine the allotment and distribution of resources for making the campus more secure from crisis events, such as an active shooter
2. Liaise with the Graduate Council to explore the allotment of resources related to graduate and undergraduate recruitment and retention as it relates to administration of programs
3. Recommend ways to enhance attendance and involvement of students, faculty, staff at campus wide budget meetings

Summary of Activities during 2019-2020:

The focus of this year was on university budget, planning and finance. Council members discussed the Council's four standing charges and ways in which this Council might work effectively to meet these expectations. In the past, the Council's focus veered toward Graduate programs and it was decided that this is better served in the two graduate-related councils of the Senate.

Discussion regarding the need for greater transparency related to how the university budget is developed took place throughout the year. While the semester Budget and Enrollment meetings are open to the campus community and all faculty are encouraged to attend, the need for greater involvement from this Council was noted.

Discussion of the feasibility of this was also highlighted as the Council only meets a few times each semester and much of the work toward these meetings takes place over the summer or during breaks from the academic year. Typically, the fall semester meeting takes place in early October and the spring meeting takes place in February or March. Noting these important dates, Council members discussed ways in which this Council could increase involvement in standing charges 1 & 2: Recommend University budget

policy and overall direction; Advise and prioritize in matters related to institutional planning and finance.

Council members met with their individual Colleges and sought questions to be included and considered during the spring Public Forum on Enrollment and Budget meeting. Questions were discussed as a Council and relayed to S. Bolyai for inclusion in the presentation.

At the advisement of this Council, the spring Public Forum on Enrollment and Budget took place on a common hour in March in the UC Ballroom, was live streamed and recorded. The goal will be that all future meetings will take place in this or in a similar capacity so as to enhance attendance and participation by all campus members.

5. Recommended Charges for The Next Academic Year:

Propose to carry over charge from 2019-2020:

Recommend ways to enhance attendance and involvement of students, faculty, staff at campus wide budget meetings